



CORPORATE TRAVEL INSURANCE AT A GLANCE

What is Corporate Travel Insurance?

When business travel doesn't go to plan, Corporate Travel Insurance can help to cover out-of-pocket costs to your business and employees.

Why do I need it?

If you or your employees need to travel for work. Corporate Travel Insurance can protect your business from financial loss associated with situations such as overseas health emergencies, flight cancellations or lost and stolen baggage

Corporate Travel insurance is similar to personal travel insurance. It can cover your business for unanticipated travel costs if specific events happen.

Corporate Travel Insurance also covers your directors and employees, and spouses and dependents travelling with them.

“All travel carries with it inherent risks, even short-term travel to familiar overseas locations for meetings and conferences. Risks from political tensions, civil unrest, fraud, severe weather, natural disasters and security of corporate information exist in countries that are not usually considered dangerous.”

Smart Traveller website, 2017

Did you know?

31%

31% of Australians have travelled overseas in the past three years without travel insurance
(DFAT, Survey of Australians' Travel Insurance Behaviour, August 2016)



For frequent travellers, annual travel insurance cover is significantly cheaper than taking out cover for one-off trips
(Compare Travel Insurance, Annual Travel Insurance Guide, 2016)

24%

24% of all travellers experienced a loss on their most recent overseas trip that would be covered by most travel insurance policies
(DFAT, Survey of Australians' Travel Insurance Behaviour, August 2016)

What can it cover?

Corporate Travel Insurance vary in the benefits they provide. We can help you find the right product to suit your business travel needs. But to give you an idea, here's the type of cover that your policy may include:

| Type of cover | Potential Benefits |
|---|--|
| Overseas medical and evacuation cost | The prohibitive costs incurred of covering staff for medical and evacuation costs if they become seriously ill or injured during a business trip |
| Life & disablement cover | Protects your Valued staff if they become disabled or pass away while travelling for business |
| Lost luggage and personal effects | Avoids the expense of replacing business equipment such as laptops as well as employees' lost or stolen belongings |
| Flight cancellations and missed connections | The cost of needing to book additional flights and accommodation for staff |
| Rental car excess | The excess on a damaged or stolen rental vehicle |
| Loss of deposits | Reimburses deposits on accommodation, flights or conferences if you or your staff member's trip is cancelled due to accident or illness |
| Personal Liability | Property damages you may have caused or been responsible for, or bodily damage where you are at fault |
| Cost of replacing an employee | The cost of having to send replacement staff for an employee who is injured or becomes seriously ill during work travel |

What usually isn't covered?

Exclusions and the excess you need to pay can vary greatly depending on your insurer. However, exclusions may include:

- Some pre-existing conditions (your broker can explain these)
- Refunds if your travel provider becomes insolvent
- Pregnancy
- Travelling against medical advice

There are other exclusions which we can outline for you.

Case Study

While visiting clients in London, your employee falls down a flight of stairs, fracturing their hip and breaking their arm. After being taken to hospital in an ambulance, doctors take x-rays and MRIs of the injured areas. Your employee is informed that they require surgery on their hip and will have to undergo physiotherapy before they will be allowed to fly home to Australia. Their flight is scheduled for the following day and will now need to be cancelled.

A Corporate Travel Insurance policy allows you to recover some or all of these costs. Depending upon the policy, you may be able to make a claim for the medical costs of their surgery and rehabilitation, as well as the flight cancellation and additional accommodation required while your employee undergoes physiotherapy. You may also be able to claim for the hire of someone to take over your employees' duties until they are back in Australia and fit to return to work.

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